



Andi Stanley

Business Manager

MUNICIPAL RESOURCE GROUP, LLC

Telephone: (916) 501-3748

astanley@solutions-mrg.com

Andi manages client and business services for the MRG organization. Her broad experience in several industries contributes to her success in coordinating MRG's many service areas. Her management responsibilities include client communications, project intake, proposal development, contract documentation, consultant, and project support. Coordinating the investigation practice area is a key function of her position.

Prior to MRG, Andi worked in a tax and accounting practice in Elk Grove to develop a skill set that goes beyond traditional bookkeeping. She possesses a strong organizational ability which she uses to resolve day-to-day operational and administrative problems. She has assisted service industries such as engineering, construction, law firms, medical offices, educational businesses, and insurance companies in preparing their accounting reports. She actively managed several schedules of payroll, quarterly and annual reporting, and related monthly accounting. She also helped produce GAAP financial statements for a corporate commercial real estate company which included 10 entities. She is efficient, independent, and extremely conscientious concerning confidential material handling.

Andi's Areas of Expertise:

Project Management

Contract Administration

Investigations Coordination

Andi has been engaged in office administration since 1995 when her family opened their first business. She has continued to expand her knowledge in business management, accounting, and administrative services at many levels. She earned a Bachelor of Science Degree in Ecology and Systematic Biology from California Polytechnic in San Luis Obispo. She also earned an Advanced Accounting Certificate from Cosumnes River College in Sacramento.



Visit us at:

www.Solutions-MRG.com

Serving CA and surrounding states from the Sacramento, Los Angeles, and Bay Areas.

(866) 774-3222